



<b>For Office Use Only</b>
<b>Received by:</b> _____
<b>Date:</b> _____
<b>Expiration Date:</b> _____

**SMALL BUSINESS ELIGIBILITY STATEMENT**

A small business is defined as a business with gross sales of \$2.5 million or less for the most recent calendar or fiscal year. **Financial documentation (tax or audited financial statement) must be attached.**

\_\_\_\_\_  
Business Name Telephone Number

\_\_\_\_\_  
Address City/State/Zip

I, \_\_\_\_\_  
SBE Authorized Official/Representative Title

\_\_\_\_\_  
Tax ID Number

Swear that \_\_\_\_\_  
Business Name

Is a small business as defined above. Furthermore, upon request, I agree to provide any and all evidence as required by an authorized requester within ten (10) working days after receipt of such request.

\_\_\_\_\_  
Signature

Subscribed and sworn to me this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Notary Public (Official Seal is required.)  
My Commission expires \_\_\_\_\_.

**After this form is completed, please mail to:**  
**S/W/MBE Coordinator**  
**MMSD – Procurement Dept.**  
**260 W. Seeboth Street**  
**Milwaukee, WI 53204**